

## **PROTECTION OF YOUR PERSONAL DATA**

**Processing operation:** Processing of personal data on the ELRC Website ([www.lr-coordination.eu](http://www.lr-coordination.eu)), including IP addresses, by visitors of the publicly available websites.

**Data Controller:** European Commission, Directorate General for Communications Networks, Content and Technology (DG CONNECT), Directorate G Data, Unit G.3 Accessibility, Multilingualism & Safer Internet, Head of Unit at [CNECT-G3@ec.europa.eu](mailto:CNECT-G3@ec.europa.eu).

### **Data Processors:**

1. Deutsches Forschungszentrum für Künstliche Intelligenz GmbH (DFKI), Trippladterstrasse 122, 67663 Kaiserslautern, Germany
2. Evaluations and Language Resources Distribution Agency SAS, 9 rue des Cordelières, 75013 Paris, France
3. Athena Research & Innovation Centre in Information, Communication & Knowledge Technologies, Artimidos 6 & Epidavrou, 15125 Athens, Greece
4. SIA Tilde Ltd, Vienibas Gatve 75a, 1004 Riga, Latvia
5. Crosslang NV, Amerikagebouw, Kerkstraat 106, 9050 Gentbrugge, Belgium

**Record reference:** DPR-EC-09706.1

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## **1. Introduction**

The European Commission (hereafter ‘the Commission’) is committed to protecting your personal data and to respecting your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) n° 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation “Data processing on the ELRC website ([www.lr-coordination.eu](http://www.lr-coordination.eu))” undertaken by the Commission is presented below.

## **2. Why and how do we process your personal data?**

Purpose of the processing operation: The Commission’s Directorate-General for Communications Networks, Content and Technology offer several external websites. The technical setup collects and uses your personal information to be able to provide the websites which are physically located outside the Commission controlled hosting infrastructure.

Furthermore, feedback forms might be use as a contact channel on:

<https://www.lr-coordination.eu/helpdesk>.

Your personal data will not be used for an automated decision-making including profiling.

## **3. On what legal ground(s) do we process your personal data?**

We process your personal data on several grounds:

- Article 5(1)(a) of Regulation (EU) 2018/1725: this processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body. Indeed, informing the broad public is a task resulting from the European Commission's own prerogatives at institutional level, as provided for in Article 58(2) (d) of Council Regulation (EC, Euratom) No 2018/1046 of 18 July 2018 on the Financial Regulation applicable to the general budget of the European Communities (OJ L 193, 30.7.2018, p. 1). We ensure that adequate and specific safeguards are implemented for the processing of personal data, in line with the applicable data protection legislation.
- Article 5(1)(d) of Regulation (EU) 2018/1725: for the processing activities consisting in the feedback form on <https://www.lr-coordination.eu/helpdesk> and cookies, your consent is necessary. In compliance with Article 3(15) and Article 7 of Regulation (EU) 2018/1725, the consent must be freely given, specific, informed, and unambiguous.

We have obtained your consent directly from you. You may have expressed it by an email, submitted via e-registration form, or in any other written form.

## **4. Which personal data do we collect and further process?**

In order to carry out this processing operation, Unit G.3 collects, the following categories of personal data:

- Internet Protocol address (IP address) or the device ID of the device used to access the website: Without this processing you will not be able to establish a technical connection between your devices and the server infrastructure and therefore will not be able to access our website.
- Cookies: We collect information that tracks e.g. visitor's behaviour on our website but that does not identify you as a person. Information is collected automatically (e.g. using information from your browser, web beacons, pixel tags). Information we may collect from your browser includes your IP address, your browser type and language, access times and similar. When you visit our website, we may assign your computer one or more cookies, to facilitate access to our site and to personalise your online experience. Cookies are small files that are being stored by your web browser. The cookies used on our web site do not harm your computer and do not contain any malicious software. They offer a user friendly and effective usage of our web site. We do not use cookies for marketing purposes. We transmit so-called session cookies to your web browser. They are valid only for the duration of your visit on our web site and they do not have any meaning outside of our web site. The session cookies are needed in order to identify your session with a unique number during your visit and to transmit our contents in your preferred language. At the end of your visit the session cookies will be automatically deleted upon termination of your web browser. We also transmit permanent cookies to your web browser with a validity period of at most 365 days. We are exclusively using these cookies in order to respect your settings for the type of presentation (normal, inverted) and for the font size. Furthermore, it will be recorded whether you've taken notice of the information about the usage of cookies in your web browser. Please note that you can adjust your web browser such that you will be informed on setting cookies and allow cookies on an individual basis respectively exclude the acceptance of cookies for specific cases or generally. You also can adjust the automatic deletion of cookies upon termination of your web browser. Upon deactivation of cookies the functionality of our web site can be limited. In any case, our information offering is available to its full extent.
- Access data: The legitimate interests pursued by the European Commission include, among others, also the adaptation and optimisation of the information offering and the investigation, detection and prosecution of illegal activities in connection with the usage of our website. The ELRC website uses Matomo Analytics, an Internet analytics service. Matomo Analytics will use this information as it is determined by the site manager to analyse how you use this site and to implement services associated with the website.

##### **5. How long do we keep your personal data?**

Unit G.3 only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for the duration of the browsing session. In addition, IP addresses might be saved for one year in the log files of the services for security reasons. As to the analytics tool, the IP address and the device ID (e.g. IMEI number and WIFI MAC address) are deleted immediately at disconnection.

As to the feedback form, data is kept during 2 years from the moment the form is submitted.

##### **6. How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the ELRC consortium partners as listed under Data Processors. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#), of 10 January 2017, on the security of communication and information systems in the European Commission.

The ELRC consortium as the Commission's contractor is bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations

deriving from the transposition of the General Data Protection Regulation in the EU Member States ('GDPR' [Regulation \(EU\) 2016/679](#)).

To protect your personal data, we have put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

#### **7. Who has access to your personal data and to whom is it disclosed?**

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Furthermore, access to your personal data is provided to the ELRC consortium partners as listed under Data Processors, as external contractors working on behalf of and under contractual agreement with the Commission service owning the websites and engaged in creation, maintenance, management, and archiving of websites according to the "need to know" principle.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

#### **8. What are your rights and how can you exercise them?**

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a).

You have consented to provide your personal data for the present processing operation. You can withdraw your consent at any time by notifying Unit G.3. The withdrawal will not affect the lawfulness of the processing carried out before you withdraw your consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

#### **9. Contact information**

##### **- The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, whose contact details are the following: European Commission, Directorate General for Communications Networks, Content and Technology (DG CONNECT), Directorate G Data, Unit G.3 Accessibility, Multilingualism & Safer Internet, Head of Unit at [CNECT-G3@ec.europa.eu](mailto:CNECT-G3@ec.europa.eu).

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

**10. Where to find more detailed information?**

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: **DPR-EC-09706.1**.