

## **PROTECTION OF YOUR PERSONAL DATA**

**Processing operation:** Management of the National Anchor Points

**Data Controller:** European Commission, Directorate General for Communications Networks, Content and Technology (DG CONNECT), Directorate G Data, Unit G.3 Accessibility, Multilingualism & Safer Internet, Head of Unit at [CNECT-G3@ec.europa.eu](mailto:CNECT-G3@ec.europa.eu).

**Data processor:**

1. Deutsches Forschungszentrum für Künstliche Intelligenz GmbH (DFKI), Trippstadterstrasse 122, 67663 Kaiserslautern, Germany
2. Evaluations and Language Resources Distribution Agency SAS, 9 rue des Cordelières, 75013 Paris, France
3. Athena Research & Innovation Centre in Information, Communication & Knowledge Technologies, Artimidos 6 & Epidavrou, 15125 Athens, Greece
4. SIA Tilde Ltd, Vienibas Gatve 75a, 1004 Riga, Latvia
5. Crosslang NV, Amerikagebouw, Kerkstraat 106, 9050 Gentbrugge, Belgium

**Record reference:** DPR-EC-02631

### **Table of Contents**

1. **Introduction**
2. **Why and how do we process your personal data?**
3. **On what legal ground(s) do we process your personal data?**
4. **Which personal data do we collect and further process?**
5. **How long do we keep your personal data?**
6. **How do we protect and safeguard your personal data?**
7. **Who has access to your personal data and to whom is it disclosed?**
8. **What are your rights and how can you exercise them?**
9. **Contact information**
10. **Where to find more detailed information?**

## **1. Introduction**

The European Commission (hereafter ‘the Commission’) is committed to protecting your personal data and to respecting your privacy. The Commission collects and further processes personal data pursuant to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing of personal data for the management of contact points is required for the European Language Resource Coordination (ELRC) and their National Anchor Points (NAPs).

## **2. Why and how do we process your personal data?**

**Purpose of the processing operation:** Unit G.3 collects your personal information to interact with the Language Resource Board (LRB) – the governance body of the ELRC. The Language Resource Board consists of National Anchor Points from each of the 30 participating countries who support the data collection process and promotional activities of the ELRC. Each country is represented by one technological representative (Technology National Anchor Point) and one representative from the public services administration (Public Services National Anchor Point).

Unit G.3 publishes your personal information to facilitate the identification of the ELRC National Anchor Points, stakeholders and/or project/programme beneficiaries. Offering contacts with individuals rather than functional mailboxes is often the best and most efficient way to ensure that interested people can get in contact with Commission services or with the relevant contact points (national authorities, stakeholders, etc.).

## **3. On what legal ground(s) do we process your personal data?**

We collect, store and publish your personal data, because you shared it directly with us via email and you also shared your explicit consent to the publication of your personal data on the ELRC website with us via email in the course of your nomination as ELRC National Anchor Point.

## **4. Which personal data do we collect and further process?**

Personal data collected directly from the data subject are:

- Title
- Name
- Surname
- Position
- professional postal address
- e-mail address.

The collection of this information is mandatory as it is necessary for carrying out the position as ELRC National Anchor Point in your country. In addition, data subjects may also provide their phone number, a profile picture, or social media account details they wish to be published or shared and provide their consent to publication/sharing of this information by email. This, however, is voluntary.

#### **5. How long do we keep your personal data?**

All personal data will be deleted from databases 5 years after you cease to be an ELRC National Anchor Point.

#### **6. How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the ELRC consortium partners as listed under data processors. All processing operations are carried out pursuant to the Commission Decision (EU, Euratom) 2017/46 of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the transposition of the General Data Protection Regulation in the EU Member States ('GDPR' Regulation (EU) 2016/679).

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

#### **7. Who has access to your personal data and to whom is it disclosed?**

All personal data provided by you can be accessed by Commission staff on a "need to know" basis.

For the purpose of increasing the contact points' visibility, your personal data are published on the following website: <https://www.lr-coordination.eu/anchor-points>. Furthermore, access to your personal data is given to contractor staff on a "need to know basis.

#### **8. What are your rights and how can you exercise them?**

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have consented to provide your personal data for the present processing operation. You can withdraw your consent at any time by notifying Unit G.3. The withdrawal will not affect the lawfulness of the processing carried out before you withdraw your consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

## **9. Contact information**

### **- The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, whose contact details are the following: European Commission, Directorate General for Communications Networks, Content and Technology (DG CONNECT), Directorate G Data, Unit G.3 Accessibility, Multilingualism & Safer Internet, Head of Unit at [CNECT-G3@ec.europa.eu](mailto:CNECT-G3@ec.europa.eu).

### **- The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### **- The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

## **10. Where to find more detailed information?**

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following legacy notification reference: **DPR-EC-02631** Management of contact points for DG CONNECT policies, programmes and projects.